

**INSTRUCTIONS:**

1. A member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Company in the attached self-addressed Business Reply Envelope. Postage will be borne and paid by the Company. (However, envelopes containing postal ballots, if sent by courier at the expenses of the registered shareholder will also be accepted.)
2. The Board of Directors of the Company appointed Mr. N.V.S.S. Suryanarayana Rao, Practicing Company Secretary as Scrutinizer for the purpose of conducting Postal Ballot Process. The self-addressed Business Reply Envelope bears the Name of the Scrutinizer.
3. This form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first named shareholder and in his absence, by the next named shareholder.
4. Incomplete, unsigned or incorrectly filled Postal Ballot Forms are subject to rejection by the Scrutinizer.
5. Postal Ballots can not be exercised by Proxies.
6. Duly completed Postal Ballot Form should reach the Company not later than the close of working hours i.e., 6:00 P.M on Monday, 24<sup>th</sup> September, 2012. Postal Ballot Form received after this date will be strictly treated as if the reply from the member has not been received.
7. Voting rights shall be reckoned on the paid up value of shares registered in the name of the shareholders on the date of dispatch of the notice.
8. In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/Authority.
9. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed Business Reply Envelope in as much as all such envelopes will be sent to the scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
10. A Shareholder may request for a duplicate postal ballot form, if so required. However, the duly filled in duplicate postal ballot form should reach the Scrutinizer not later than the date specified at item no. 5 above.

**Calendar of Events:**

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| 1. Date of dispatch of Notice                                                                                                                            | : | 25.08.2012 |
| 2. Date of Completion of dispatch of Notice along with Postal Ballot                                                                                     | : | 25.08.2012 |
| 3. Date of Appointment of Scrutinizer                                                                                                                    | : | 14.08.2012 |
| 4. Date on which Consent was given by the scrutinizer to act as Scrutinizer                                                                              | : | 14.08.2012 |
| 5. Last date for receiving Postal Ballot Forms by the scrutinizer                                                                                        | : | 24.09.2012 |
| 6. Date of Submission of Report by the Scrutinizer                                                                                                       | : | 01.10.2012 |
| 7. Date of Declaration of the Results by the Chairman                                                                                                    | : | 01.10.2012 |
| 8. Date of Intimation of the Postal Ballots Results to the Concerned Stock Exchanges                                                                     | : | 01.10.2012 |
| 9. Date of Publication of Postal Ballot Results in the News Papers                                                                                       | : | 02.10.2012 |
| 10. Last Date of Signing of Minutes by the Chairman                                                                                                      | : | 30.10.2012 |
| 11. Last Date of handing over the Ballot Papers, Register required to be maintained in this regard and other related papers to the Designated authority: | : | 30.10.2012 |